

EXHIBITOR CHECK LIST

TOYOTA Rock 'n' Roll Las Vegas Health & Fitness Expo

CHECKLIST	RETURN BY	PENALTY	RETURN TO
Booth Payment in Full	A.S.A.P.	Required to exhibit	Competitor Group, Inc.
Certificate of Insurance <i>Exhibitor agrees to maintain Comprehensive Liability Insurance with coverage of at least one million dollars (\$1,000,000.00) and to name Competitor Group, Inc. as an additional insured to the policy.</i>	A.S.A.P.	Required to exhibit	Competitor Group, Inc. Max Little (max.little@ironman.com)
Sampling Authorization Form	26-Oct	Unable to sample food/beverage	CenterPlate at the LVCC
Health Perrmit Application & Fee	26-Oct	Unable to sample food/beverage	Southern Nevada Health District
Internet Service	26-Oct	Loss of pre-show discount	Cox Business at the LVCC
Electric Service	20-Oct	Loss of pre-show discount	Edlen
Optional Furniture & Accessories	16-Oct	Loss of pre-show discount	The Expo Group
Xpert Exhibit Labor Orders	16-Oct	Loss of pre-show discount	The Expo Group
Booth Cleaning & Porter Service <i>Porter Service is required to sample food or beverages, and for companies generating large amounts of trash.</i>	16-Oct	Loss of pre-show discount	The Expo Group
Expo Freight Arrival Schedule: <i>Freight Shipped to Warehouse</i> <i>Freight Shipped to Show</i> <i>Returning Freight</i>	2-Nov	Late to warehouse fee	
	7-Nov	Returned to shipper	The Expo Group
	11-Nov	Lost décor/merchandise	or your own shipper